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| **INTRUCTIVO DE….** | | |
| 1. **Procedimientos/Protocolos en los que aplica** | | |
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| 1. **Objetivo de la actividad descrita** | | |
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| 1. **Insumos necesarios** | | |
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| 1. **Tareas a realizar** | | |
| **N°** | **Tarea** | **Registro Documental**  **(N/A cuando no aplica)** |
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|  | **Nombre** | **Cargo** | **Firma** |
| **Elaborado por:** |  |  |  |
| **Revisado por:** |  |  |  |
| **Codificado por:** |  |  |  |
| **Aprobado por:** |  |  |  |